

## Style Guide for Accio Paper Submissions

1. Please submit papers electronically, preferably in Microsoft Word. Do *not* invest time in fancy formats or fancy type faces as they shall be changed to create a uniform look in the final publication. The one format that would be appreciated is a running head with your name and a page number. (View>Headers and Footers, use # to create the page number).
2. The only formatting that would be nice is double spacing and indented long quotes (see 3 c. below). Double space everything with one command at the top, not at each point, because we'll take all that out when we publish the pieces, so please ***do not*** single space any quotations.
3. For general rules of grammar and punctuation, please refer to Lynne Truss's *Eats, Shoots and Leaves*. *Eats, Shoots and Leaves* is different in American and British editions, mainly in the use of quotation marks, but it is about as uniform a standard as is readily available.
4. For citations of materials, please use this simplified parenthetical citation form:
  - a. **Works Cited** (at the back of your paper)

Place all books, films, web sites, etc. at the back of the paper, in alphabetical order by surname of author (if there is one) using the general form:  
author surname, author first name. Title of book. Edition (if not first). City:  
publisher, date.  
(Examples of web site, articles, discussion lists, etc. given below).
  - b. **In-text Citations** (in the paper where you use a fact or quotation)

Use a parenthetical citation at the point of quotation, paraphrase, or fact to link with the material at the back, using the general form (author #), where # is the page number. (See the examples below.) The general idea, is that you put the parenthetical citation *before* the period if your citation relates to one sentence. If you have a long quote, you put the parenthetical citation after the last period in the indented quotation. See the long example at the end.
  - c. **Long (or block) quotations**

For a long quotation (3 lines or greater), indent two tab stops from the *left only*. See the long example below.
5. For material that is not just a citation, but something you really want the reader to consider, but which does not fit nicely into your paper, use a true footnote with a number, *not* a fancy symbol.

6. For uniformity, citations for the **Rowling books** are listed here. You may certainly use these as a short form for referring to the texts in your paper if you wish.
- a. **PS** - *Philosopher's Stone*
    - i. **SS** - Sorcerer's Stone
    - ii. **PS - Audio SF** Stephen Fry's reading of the *Philosopher's Stone*
    - iii. **SS - Audio JD** Jim Dale's reading of the *Sorcerer's Stone*
    - iv. **PS - VHS**
    - v. **PS - DVD** (2 discs; so refer to the one you need; these films were issued originally in full screen editions, but subsequently there has been a widescreen edition release.)
    - vi. **SS - VHS**
    - vii. **SS - DVD** (2 discs; so refer to the one you need. these films were issued originally in full screen editions, but subsequently there has been a widescreen edition release.)
    - viii. **PS - 2<sup>nd</sup> ed.**
  - b. **CoS** - *Chamber of Secrets*
    - i. **CoS - US**
    - ii. **CoS - Audio SF**
    - iii. **CoS - Audio JD**
    - iv. **CoS - VHS** (I believe that the US and UK versions of the films are virtually the same)
    - v. **CoS DVD**. (2 discs) I believe that the US and UK versions of the films are virtually the same, but you may wish to note whether you are using Widescreen or Full Screen editions)
    - vi. **CoS - 2<sup>nd</sup> ed.**
  - c. **PoA** - *Prisoner of Azkaban*
    - i. **PoA - US**
    - ii. **PoA - Audio SF**
    - iii. **PoA - Audio JD**
    - iv. **PoA - VHS**
    - v. **PoA - DVD** (2 discs) (Again, widescreen or full screen may be relevant.)
    - vi. **PoA - 2<sup>nd</sup> ed.**
  - d. **GoF** - *Goblet of Fire* (use as above for audio, US, and 2<sup>nd</sup> ed.)
  - e. **OotP** - *Order of the Phoenix* (use as above for audio, US, and 2<sup>nd</sup> ed.)
  - f. **HBP** - *Half-Blood Prince* - This work will be available for any late notes you wish to add to your paper at the time of delivery, hence its mention here (use as above for audio, US, and 2<sup>nd</sup> ed.)
  - g. **QttA** - *Quidditch Through the Ages*
  - h. **FB** - *Fantastic Beasts & Where to Find Them*

Thus it should be **totally unnecessary ever to have to refer to the Rowling works in the Works Cited list at the back of your paper**. We will have one list of texts and abbreviations at the front, and everyone can just use them. Except for the UK Adult Editions with the new covers and page size in 2004, all the 'editions' of Harry Potter are the same — hardcover, softcover, Magic

editions, etc. etc. Thus, use 'CoS - US' for either hardcover or softcover editions of the Scholastic or Arthur A Levine.

The new adult cover editions (Bloombury and Raincoast only) in 2004 will have to be especially mentioned since these are truly a second edition of the texts: content has been changed and the page numbers are different — no other 'editions' before have really been editions, but only printings with different covers. I think nobody has realised what importance these 2004 adult editions have!

7. These are additional Standard Abbreviations we can put in the front of the proceedings for easy citation. After these you *may* use 'Path:' and give the links to get to a posting, story, etc. if that is easier. If it is easier to use the whole URL, well use the full URL.
  - a. **HPfGU** - Harry Potter for Grown Ups Discussions List
  - b. **HPANA** - Harry Potter Automated News Aggregator: [www.hpana.com/](http://www.hpana.com/)
  - c. **TLC** - The Leaky Cauldron: [www.the-leaky-cauldron.org/](http://www.the-leaky-cauldron.org/)
  - d. **MuggleNet** - [www.mugglenet.com/](http://www.mugglenet.com/)
  - e. **Veritaserum** - [www.veritaserum.com/](http://www.veritaserum.com/)
  - f. **QQQ** - Quick Quotes Quill [www.quick-quote-quill.org](http://www.quick-quote-quill.org)
  - g. **Fiction Alley** [www.fictionalley.org](http://www.fictionalley.org). For subsections (Schnoogle, The Dark Arts, Riddikulus etc.), use the subsection web site as the URL, as illustrated below.
  - h. **Fanfiction.net** [www.fanfiction.net](http://www.fanfiction.net) Path: Books; Harry Potter.
  - i. **The Sugar Quill** [www.sugarquill.net](http://www.sugarquill.net). You may wish to use 'Path:' for the subsections of Sugar Quill, e.g. Path: Flourish and Blotts Archive; PirateQueen; The Bookseller's Daughter to get to a specific story.
  
8. Author Names.
  - a. The special problems of authors' names in fan fiction, forums or e-mails is best handled by using the name on the piece you are citing. If you know other pseudonyms or the real name of the author, provide the names in square brackets after the name used for this piece. For example, Victoria P. below also goes by 'musesfool.' If the piece posted on Fiction Alley is by musesfool, use (musesfool) in the intext citation, and then in the Works cited at the back, you can have the entry begin: musesfool [Victoria P.].
  - b. There are many HPfGU posters who have one name in their post and another in their email address or signature. Use the name people can see in the posted message.

**Sample Citations with their corresponding entries at the back of the paper.**

**Harry Potter book:**

In-text citation:

Moody taught Harry the skills he needed to fight Voldemort, presumably because the false Moody is trying to pass himself off as the real Moody, and yet the irony is that he allows Harry to thwart his master's greatest wish (GoF 204, 587).

Works Cited at the back: None needed.

**Book with one author**

In-text citation:

(Highfield 29)

Works Cited at the back:

Highfield, Roger. *The Science of Harry Potter: How Magic Really Works*. New York: Viking, 2002.

**Book with more than one author**

In-text citation:

(Kronzek and Kronzek 25)

Works Cited at the back:

Kronzek, Allan, and Elizabeth Kronzek. *The Sorcerer's Companion: A Guide to the Magical World of Harry Potter*. New York: Broadway Books, 2001.

**Item with a corporate author**

In-text citation:

(Warner Bros.)

Works Cited at the back:

Warner Bros. *The Official Harry Potter Web Site*. [harrypotter.warnerbros.com](http://harrypotter.warnerbros.com)

**Book of articles, see articles or . . .**

If you are using the whole book, use the editor as the author, and treat as a book with one author.

**Article from printed journal**

In-text citation:  
(Harris 85)

Works Cited at the back:

Harris, Marla. 'Is Seeing Believing? Truth and Lies in *Harry Potter and the Order of the Phoenix*.' *Topic: The Washington & Jefferson College Review*. 54(Fall 2004): 83–92.

**Article from a book of essays:**

In-text citation:  
(Oakes 125)

Works Cited at the back:

Oakes, Margaret. 'Flying Cars, Floo Powder, and Flaming Torches: The Hi-Tech, Low-Tech World of Wizardry.' *Reading Harry Potter: Critical Essays*. Ed. Giselle Liza Anatol. Westport, CT: Praeger, 2003, 117–28.

**Article from on-line journal**

In-text citation:  
(Red Hen) or, if you use more than one article by Red Hen, the first part of the title as well: (Red Hen, 'Case in Point')

Works Cited at the back:

Red Hen. 'Case in Point: Padfoot, Prongs and Associates.' *Red Hen Publications*. [Date, if available] [www.redhen-publications.com/Padfoot-etc.html](http://www.redhen-publications.com/Padfoot-etc.html)

**Article printed, and then stored on a web site:**

In-text citation:  
(Puig)

Works Cited at the back:

Puig, Claudia. 'Harry Hits his Teens,' *USA Today* 19 March 2004.  
[www.quick-quote-quill.org/articles/2004/0304-usatoday-puig.htm](http://www.quick-quote-quill.org/articles/2004/0304-usatoday-puig.htm).

## Film

A HARRY POTTER FILM – abbreviate:  
(CoS WideScreen Ed. DVD)

No entry required at the back.

ANOTHER FILM

In-text citation:  
(*SpongeBob*)

Works Cited at the back:

*The SpongeBob Squarepants Movie*. Dir. Stephen Hillenburg. DVD. Paramount, 2005.

## Audio recording

A HARRY POTTER AUDIO BOOK — abbreviate:  
(CoS Audio SF)

Works Cited at the back: None needed.

ANOTHER AUDIO RECORDING

In-text citation:  
(Williams)

Works Cited at the back:

Williams, John. *Harry Potter and the Prisoner of Azkaban* [Sound track]. Atlantic, 2004.

## Video Game

In-text citation:  
(*Harry Potter: Quidditch World Cup*)

Works Cited at the back:

*Harry Potter: Quidditch World Cup* (Xbox). Burnaby, BC: Electronic Arts, 2003.

## Web sites in general

ALPHABETICAL BY AUTHOR . . .

If there is an author, give the author in the usual way. If there is not, use the title of the web page, if you are using only one page, or if you are referring to the whole site, the name of the home page of the web site. If there is a date on the web page, provide it, otherwise, use ‘n.d.’ for ‘no date’.

TO ITALICIZE OR NOT?

If you refer to an entire web site, then italicize the name. If you refer only to a page within the site, then put that in quotation marks. If you refer to an informal communication,

such as someone's response, then use neither italics nor quotation marks. However, the subject line of an e-mail message, or the original posting on a block to which comments refer would be in quotation marks. (Too confusing? See examples.)

**PLEASE NOTE:**

The web site name is technically the name that appears in the upper left corner, on the (usually blue) line of the browser. So no matter what is printed on the rest of the page, the title is taken from the <title> tag of the html code. Usually cite a particular page of the web site with no attempt to find a subsection of the page. The reader can use the edit command of the web browser to find a keyword to locate your quote or idea.

**URL.**

If the URL is simple enough, simply give it. Sometimes the URL cannot be found, and a path can be used for something like the example below with a pop-up window.

**Web Site** using the Path method of getting to a spot.

In-text citation:  
(Warner Bros.)

Works Cited at the back:

Warner Bros. 'Harrypotter.warnerbros.com | Who's Who | Professor Trelawney'. (Pop-up window) www.harrypotter.com Path: Daily Prophet; Who's Who; Professor Trelawney.

**Weblog**

If the web log has an abbreviation in the list above, it may be possible to quote only the item name and the day. For comments on an entry, see Live Journal below.

In-text citation:  
(‘Snape on Trial!’)

Works Cited at the back:

‘Snape on Trial!’. TLC. 22 April 2005.

## Discussion List

In-text citation:

(Frugarugala)  
(AerynAlexander)  
(Wooten)

Works Cited at back:

AerynAlexander. 'Wormtail.' Discussion thread on Fiction Alley. Posted 29 April 2005.  
[www.fictionalley.org/fictionalleepark/forums/showthread.php?s=1b8f9bc1df2a5952c45616dbadeb2198&threadid=86241](http://www.fictionalley.org/fictionalleepark/forums/showthread.php?s=1b8f9bc1df2a5952c45616dbadeb2198&threadid=86241)

Or

AerynAlexander. Discussion thread on Fiction Alley. Posted 29 April 2005.  
FictionAlley.org Path: Fiction Alley Park; The MWPP Era; 'Wormtail'

Frugarugala. 'Re: Peter Pettigrew's House.' HPfGU. Message 120976. 2 Jan. 2005.  
Wooten, Lucy. 'Peter Pettigrew's House.' HPfGU. Message 120826. 30 Dec. 2004.

## Chat room

Only a chatroom that is archived somewhere will be of much use. Otherwise, treat this as a personal communication.

In-text citation:

(Doe)

Works Cited at the back:

Doe, Jane. Chatroom communication, Yahoo Chat. 2 June 2005.

## Fan fiction

In-text citation:

(Ashfae)  
(Musesfool)  
(Imochan)  
(Iniga)  
(Minx)

Works Cited at back:

Ashfae. 'James Potter and the Year of Chasing.' Fiction Alley. 31 Aug. 2002-11 Aug. 2003. [www.schnoogle.com](http://www.schnoogle.com)

This form of citation works for Fiction Alley because it has a quick search by author's name. However, a full URL would take the following form, and this sort of reference may be needed for less well organised sites.

Or:

Ashfae. 'James Potter and the Year of Chasing.' Fiction Alley. 31 Aug. 2002-11 Aug. 2003. [www.schnoogle.com/authorLinks/Ashfae/James\\_Potter\\_And\\_The\\_](http://www.schnoogle.com/authorLinks/Ashfae/James_Potter_And_The_)

Year\_Of\_Chasing/

Iniga. 'Darkness Dying.' Fiction Alley. 27 Nov.-15 Dec. 2001. [www.thedarkarts.org](http://www.thedarkarts.org)  
Musesfool [Victoria P.] 'Being James Potter.' Achromatic. 24 Mar. 2004.

[www.unfitforsociety.net/musesfool](http://www.unfitforsociety.net/musesfool)

Imochan. 'Runaways (The Follow-the-Leader Remix).' Remus Remix Challenge. 7  
August 2004. [www.livejournal.com/community/remus\\_remix/3170.html](http://www.livejournal.com/community/remus_remix/3170.html)

Minx. 'Redeeming Time.' *Door to the River* series. [www.vidweasels.com/Minx/story\\_index.html](http://www.vidweasels.com/Minx/story_index.html)

### Interview:

In-text citation:

(Rowling. Interview with Jeremy Paxman)

Works Cited at the back:

Rowling, J.K.. Interview with Jeremy Paxman. *BBC Newsnight*. BBC Radio Two. 19 June  
2003. [www.quick-quote-quill.org/articles/2003/0619-bbcnews-paxman.htm](http://www.quick-quote-quill.org/articles/2003/0619-bbcnews-paxman.htm)

Or:

Rowling, J.K.. Interview with Jeremy Paxman. *BBC Newsnight*. BBC Radio Two. 19 June  
2003. QQQ Path: Quick Quotes; Interviews 2003; 'BBC Newsnight: "JK's OOtP  
Interview"'

### LiveJournal/blog entries & responses

Note that because Elizabeth has two responses to Carrie's 'It's Elementary' a time is  
given for the specific response. Also notice that the web page is named here, so it is in  
quotation marks. This is not the web site name, which would be in italics.

In-text citation:

(Feklar)

(Carrie)

(Hall)

(Lexin)

(Elizabeth)

Works Cited at the back:

Carrie. 'It's Elementary.' Online posting. I Solemnly Swear I am Up to No Good. 17 April  
2005. [so-now-im-a-freak.com/harry/archives/00000191.html](http://so-now-im-a-freak.com/harry/archives/00000191.html)

Elizabeth. Response to Carrie's 'It's Elementary.' Posted on I Solemnly Swear I am Up to  
No Good. 17 April 2005. Response posted: 04.18.05 at 08:17 pm.  
[so-now-im-a-freak.com/harry/archives/00000191.html](http://so-now-im-a-freak.com/harry/archives/00000191.html)

Feklar. 'Hagrid Oddities.' Response to A.J. Hall's 'Witterings on HP Canon as opposed to  
fanfic.' Online posting. 17 Jan. 2004. [www.livejournal.com/users/  
ajhalluk/77890.html](http://www.livejournal.com/users/ajhalluk/77890.html)

Hall, A.J. 'OK, MWPP (and Snape).' Online posting. 19 Apr. 2004. [www.livejournal](http://www.livejournal)

.com/users/ajhalluk/95560.html

Lexin. Response to A.J. Hall's 'OK, MWPP (and Snape).' Online posting. 20 Apr. 2004.  
www.livejournal.com/users/ajhalluk/95560.html

### **Fan Art**

In-text citation:

(Marta)

(Freeman)

Works Cited at the back:

Marta. Untitled image of Remus Lupin. ArtDungeon.net. 2004. www.artdungeon.net  
/ootp/template.php?p=werewolf3

Freeman, Laura. 'Wolfy Lupin.' Micron pen, computer coloring. 2002. www.nasubionna  
.net/hp/characters/wolfylupin.html

### **Email**

In-text citation:

(Ashfae)

Works Cited at the back:

Ashfae. 'Re: Marauders fanfiction survey for a Harry Potter conference paper.' Personal  
email to Stephanie Dutchen. 23 April 2005.

**A Long Example of  
a Short Paper**

***Vive la Differences?***

Diana Patterson

The *Harry Potter* books have been published in 62 languages in more than 75 countries (Matthew). In all English-speaking countries except the USA the books are published wholly or in part by Bloomsbury, the original copyright purchaser.

Most people are aware of the changes made by Jo Rowling and the American editor, Arthur A. Levine, in adapting the books for the American market. In an interview, Levine explained that his own misunderstanding prompted him to change the text.

One example occurs in *Harry Potter and the Sorcerer’s Stone*, when Harry’s friend Ron says admiringly of the headmaster, “Dumbledore’s barking, all right.” From the context Levine assumed that barking was slang for great or terrific. After an e-mail exchange with Rowling, however, he learned that the word was short for barking mad. Rowling’s suggested alternative, off his rocker, became the U.S. substitute.  
(Heiberger)

The first book in the series has the most changes, notably the title: *The Sorcerer’s Stone* rather than *The Philosopher’s Stone*. *The Harry Potter Lexicon* would have us believe that the changes are very few, no more than 80 (Olson). In fact, there are changes on virtually every page, as the American editors had to ‘correct’ the spelling, add periods after every ‘Mr’ and ‘Mrs’, and they seemed simply unable to leave out a generous addition of commas— not the grammatically correct commas to avoid run-on sentences, but commas for the sake of commas. One example comparing a

passage should suffice to explain the gratuity of the changes:

‘Well, it’s best yeh know as much as I can tell yeh—,ind, I can’t tell yeh  
everythin’, it’s a great myst’ry, parts of it . . .’

He sat down, stared into the fire for a few seconds and then said, [ . . .]. (*PS*  
44; *SS* 54)

A good editor might have considered the bold comma in line two of the quotation, as it is technically a comma splice. But the editors ignored that problem and added a comma where the grey rectangle is placed in the third line, perhaps intending to create a phrase in apposition, or possibly a list of three verbs using the ‘Oxford’ comma. While the added comma is certainly not incorrect, the comma splice is considered a grammatical solecism worthy of correction.

### Works Cited

Heiberger, Sara. ‘Harry Potter and the Editor’s Pen| The Classes| November/December 2001’.

[www.browncollegemagazine.com/storydetail.cfm?ID=421](http://www.browncollegemagazine.com/storydetail.cfm?ID=421)

Matthew. ‘JK Rowling #37 on Retail Power List’. *Veritasserum*. 29 April 2005 at 7:35am.

Olson, Edward, ed. ‘Differences: Philosopher’s/Sorcerer’s Stone’. [www.hp-lexicon.org/](http://www.hp-lexicon.org/)

[about/books/ss/differences-ss.html](http://www.hp-lexicon.org/about/books/ss/differences-ss.html)